

EMS Instructor Credentialing Committee
WEBINAR
March 27, 2007
10:30am

Members Present:	Members Absent:	Staff:	Others:
Nick Klimenko Wayne Berry Connie Purvis Lorna Ramsey Jose Salazar	June Leffke Dana Love, PhD Bubby Bish	Tom Nevetral Greg Neiman Chad Blosser	Holly Sturdevant

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The committee met via WEBINAR (phone/internet.) The meeting was called to order at 10:55am.	
II. Introductions	Members of the Committee and visitors introduced themselves.	
III. Approval of Minutes	The minutes of the November 1, 2006 meeting were reviewed. (Attachment A)	MOTION BY: Connie Purvis TO: Approve the minutes as presented. SECOND: Lorna Ramsey VOTE: Unanimously Approved

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
IV. Previous Business	None	
V. New Items	The Committee discussed the National Association of EMS Educators Instructor Course	MOTION BY: Connie Purvis THAT: The Committee pursue hosting the NAEMSE Instructor Course, July 6,7,8, 2007 in Roanoke, Virginia SECOND BY: Jose Salazar VOTE: Unanimously Approved
	<p>The Committee discussed the information Wayne Berry compiled regarding Preceptor Qualifications</p> <p>Minimally a preceptor should:</p> <ul style="list-style-type: none"> Be certified at the level they will precept Be certified at that level for at least 2 years Be a member in good standing with the agency they are precepting Not be on probation or suspended from any EMS agency Attend a Regional Preceptor Workshop Have approval of the agency EMS Physician and Officer Level Attend updates Maintain skills Express a desire to function in the role Be recognized by the education program as an Adjunct Faculty Receive CEU's for time spent with a students in the appropriate areas Maintain "Merit Badge" Certifications – Instructor level preferred <p>The committee discussed the various types of Instructor Levels.</p> <p>The committee reviewed the information compiled by Jose Salazar on training Lab Instructors</p> <p>There was discussion about requiring Evaluators to go through the same Lab Instructor Course</p> <p>The Committee reviewed the qualifications for an EMS Program Coordinator</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>Minimally an EMS Program Coordinator should: Have 5 years Medical Experience (2 years verified <i>field experience</i> as a provider at the appropriate level) <i>Removed:</i> <i>Have appropriate medical or allied health education and experience</i> <i>Have field experience in the delivery of out-of-hospital emergency care</i> Complete an OEMS approved Instructor Program Complete an internship/mentoring process prior to becoming certified and being allowed to coordinate on their own</p> <p>The Committee discussed how will a provider enter the program -written & practical pretest, either? Both? None?</p> <p>Discussion continued about the Lab Instructor and Preceptor Courses</p> <p>The Committee discussed asking MDC about Preception and OMD expectations</p> <p>A decision was made to hold off discussion of what the Instructor Program didactic portion will contain until after NAEMSE Class</p>	<p>MOTION BY: Connie Purvis To become certified as an EMS Program Coordinator a candidate must meet the qualifications, complete an OEMS approved Instructor program or equivalent, and complete a Instructor internship/mentorship period. SECOND BY: Jose Salazar</p> <p>VOTE: Unanimously Approved</p>
VI. Assignments	None	
VII. Next Meeting	May 17, 2007 3:30pm Location TBA	
VIII. Adjournment	The committee adjourned at 12:50pm	

EMS Instructor Certification Committee
Tuesday, March 27, 2007, 10:30am
WEBINAR
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from November 1, 2006
- IV. Previous Business
- V. New Business
- VI. Assignments for next meeting
- VII. Establish Next Meeting Date
- VIII. Adjourn

**Minutes of the March 27, 2007
WEBINAR of the EMS Instructor
Credentialing Committee**

Attachment: A

**November 1, 2006 Minutes of the EMS
Instructor Credentialing Committee**

EMS Instructor Credentialing Committee
Courtyard West, Richmond, Virginia
November 1, 2006
10:30am

Members Present:	Members Absent:	Staff:	Others:
Nick Klimenko Wayne Berry June Leffke Connie Purvis Dr. "ACE" Ernst Lorna Ramsey	Jose Salazar Dana Love, PhD Bubby Bish	Warren Short Greg Neiman Chad Blosser	Becky Callaway

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order at 10:45am.	
II. Introductions	Members of the Committee and visitors introduced themselves.	
III. Approval of Minutes	The minutes of the September 21, 2006 meeting were reviewed. (Attachment A)	MOTION BY: Dr. Ernst TO: APPROVE THE MINUTES AS AMMENDED. SECOND: Wayne Berry VOTE: Unanimous

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
IV. Previous Business	<p>Preceptor Program: Wayne Berry/June Leffke</p> <p>Wayne reported that there are various programs and methods going on around the state. He obtained copies of CSEMS & TCC Preceptor Programs. PEMS & ODEMSA based theirs on the CSEMS program. Terry McGregor has put together a very compact and effective program as well. Need a little more time to review all of the programs. He felt the #1 problem facing perception was that experienced providers are retiring or moving on and we have no one to draw from to be good Preceptors.</p> <p>The Committee had a long discussion about preception, training and important issues facing them including that any program should include instruction of effective mentoring, behavioral modification, and performance improvement.</p> <p>The Committee wanted to recommend to PDC and other Ad-hoc Committees that Affective Objectives and Professional Development Opportunities and attitudes should be emphasized in the curriculum at all levels. Assure professional attitudes are included in training at all levels.</p> <p>Discussion continued about how Community Colleges have the structure in place and accredited programs have the abilities to work with good instructors. Should we consider having the state regulate the Coordinator positions and allow the programs to regulate the instructors? The Community Colleges could teach National EMS Instructor Curriculum.</p>	
Break for Lunch 12:00		
		Send Dr. Ernst a list of the Committee
	<p>Didactic Instructor – Connie Purvis/Dr. Dana Love (Attachment B)</p> <p>The Committee discussed the Document as presented by Connie.</p> <p>Discussion continued and covered CoAEMSP Standards, Foundations of Education Book, State Standards, Expectations of PCD's and Professional Attributes.</p>	
	<p>Coordination - Lorna Ramsey</p> <p>CoAEMSP – Minimum Qualification for Intermediate is an Associates Degree Minimum Qualifications for Paramedic is Bachelor's VCCS EMT GED, Age requirement</p> <p>Nick asked that the team come back with a list of pre-requisites</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>The Committee discussed the minimum qualifications for a Coordinator:</p> <p>EMS Program Coordinator – a person who has met the criteria established by the OEMS to assume the responsibility for coordinating EMS Training Programs</p> <p>General</p> <p>Certified at or above the level coordinating</p> <p>5 years Medical Experience (2 years verified as a provider at the appropriate level)</p> <p>21 y/o</p> <p>Adult Instructional Experience (preferred in a related field)</p> <p>Have appropriate medical or allied health, education and experience</p> <p>Be knowledgeable about methods of instruction, testing, evaluation of students</p> <p>Have field experience in the delivery of out-of-hospital emergency care</p> <p>Have academic training and preparation related to EMS at least equivalent to that program graduates</p> <p>Be knowledgeable concerning current curricula, accreditation, registration, state regulations and policy, and the requirements for state certification or licensure.</p> <p>To coordinate FR/EMT/Enhanced</p> <p>Minimum Education Level=GED/HSD</p> <p>To coordinate Intermediate Courses</p> <p>Minimum Education Level=Associates Degree</p> <p>To coordinate Paramedic Courses</p> <p>Minimum Education Level=Bachelors Degree</p>	
	The Committee reviewed the Practical Test Pass Rates (Attachment C)	
V. New Items	None	
VI. Assignments	<p>Look Over CD of National Curriculum.</p> <p>Preceptors Team – Come up with some a definition and some general requirements.</p>	
VII. Next Meeting	January 25, 2007 10:30am Location TBA	
VIII. Adjournment	The committee adjourned at 2:50pm	

EMS Instructor Certification Committee
Wednesday, November 1, 2006, 10:30am
Marriott Courtyard West
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from 9/21/06
- IV. Previous Business
- V. New Business
- VI. Assignments for next meeting
- VII. Establish Next Meeting Date
- VIII. Adjourn